

**Minutes of the Meeting of 6th Executive Board Of VSS Institute of Medical Sciences & Research  
Held On the 2<sup>nd</sup> March,2019 at 11.30am In Metu Hall, Vimsar.**

=====

The 6<sup>th</sup> Executive Board Meeting of VIMSAR was held on Dt.02-03-2019 at 11.30am at METU Hall under the Chairmanship of the Director, VIMSAR.

**The following members were present in the meeting.**

1. Prof. Prakash Chandra Mohapatra, Director, VIMSAR- Chairman
2. Prof. Dr. Sonamali Bag, DMET, Odisha. Ex-officio Member
3. Prof. Braja Mohan Mishra, Dean, VIMSAR, Burla
4. Prof. C.R. Tripathy, Vice Chancellor, BPUT
5. Dr. Bikash Ranjan Hota, Consultant Surgeon, Sambalpur- Member
6. Prof. Shankar Prasad Pati, Member
7. Sri Bhagabat Prasad Nanda, Social Worker, Sambalpur- Member
8. Dr. Rabi Narayan Tripathy, Consultant Surgeon, Bargarh- Member
9. Prof. Kailash Chandra Agrawal. HOD- Pathology. VIMSAR- Member
10. Dean & Principal,, SCB Medical College, Cuttack, Odisha represented by Prof. Sabita Mohapatra

**Members allowed leave of absence:**

1. Secretary to Government, Finance Department, Government of Odisha
2. Secretary to Government, H & FW Department, Government of Odisha
3. Vice Chancellor, VSSUT
4. Dean, MKCG Medical College, Berhampur, Odisha

**Proceedings:**

The Director welcomed the members. The agenda was placed on the table and addressed one by one. The following resolutions were made unanimously.

| <b>Agenda Serial</b> | <b>Agenda</b>  | <b>Proposal Summary</b>  | <b>Resolution</b>  |
|----------------------|--|--|--|
| 6.1 and 6.2          | Approval of action taken report and minutes of 5 <sup>th</sup> EB  | Presented  | Approved   |
| 6.3                  | Filling up of vacant EB Memberships  | One member has to be elected by Faculties of VIMSAR from amongst the Heads of Departments to EB.   | Registrar is requested to act as electoral officer to conduct the election of one HoD as EB member as per rule and intimate both EB and Government   |
| 6.4                  | Formation of Selection Committee for regular posting of Officers of the Institute like Registrar, dean, Superintendent and Controller of Examinations. | The present Act and Statutes of VIMSAR has not specified as Regard to the formation of the selection committee for officers of the Institute like Dean, Superintendent, Registrar, Controller of Examinations.   | <p><i>EB proposes constitution of following committee for approval Of the Government</i></p> <p><b>Dean</b></p> <ol style="list-style-type: none"> <li>1. Director- Chairman</li> <li>2. VC, VSSUT, Burla, Member</li> <li>3. DMET( O), Member</li> <li>4. Dr. Bikash Ranjan Hota, , Hon'ble EB Member</li> <li>5. Expert: Two experts to be nominated by the Director</li> </ol> <p><b>Medical Superintendent</b></p> <ol style="list-style-type: none"> <li>1. Director, VIMSAR, Chairman</li> <li>2. Dean, VIMSAR</li> <li>3. DMET, Odisha</li> <li>4. Dr. R. N. Tripathy, , Hon'ble EB Member,</li> <li>5. Expert: Two Experts to be nominated by the Director</li> </ol> <p><b>Registrar</b></p> <ol style="list-style-type: none"> <li>1. Director- chairman</li> <li>2. Dean</li> <li>3. Prof. KC.Agrawal, Hon'ble EB member</li> <li>4. Prof. S.P. Pati, Hon'ble EB member,</li> <li>5. Expert: Two Experts to be nominated by the Director</li> </ol> <p><i>The Government is requested to post one senior class –I OAS Officer as Registrar till regular post of Registrar is filled up.</i></p> |
| 6.5                  | Approval of select list of DPC-2   | DPC-2 could not be held due to absence of Government Representative, H & FW and another member. Both VIMSAR Act and 1 <sup>st</sup> Statutes are silent about the Chairman of the selection Committee and as well as it is silent about the quorum status of the said committee. | <ol style="list-style-type: none"> <li>1. Hence, EB recommends the Government to empower the Director to act as chairman.</li> <li>2. EB further recommends that two thirds of the total members of the selection committee shall form a quorum amongst whom two members should be experts for selection of Associate Professor, Professors and Officers of the Institute; one expert for selection of teachers other than Associate Professor and Professors. This shall be applicable to both Departmental Promotion and direct recruitment.</li> <li>3. EB advised to include experts, preferably from outside the State</li> </ol>   |

|     |  |   |   |
|-----|--|---|---|
|     |  |   | <p>4. Existing and anticipated vacancy up to June,2019 may be considered in the deferred DPC-2.</p> <p>5. New notification may be made from eligible faculty to submit publications for departmental promotion if it is within the purview of Act and Statutes</p>  |
| 6.6 | <p><b>Issues of Assistant Professor Selection</b></p> <p>a. Regular AP</p> <p>b. Revoking of Disciplinary action of one AP</p> <p>c. Resignation by one new regular AP</p> | <p>a) Following seven candidates who were selected and offered appointment on regular basis to the post of Assistant Professors did not join within the stipulated date and none of them also applied for extension of joining date. So, EB may consider to cancel the appointments of the above said candidates and offer appointment to candidates in the waitlist.</p> <p><b>Department wise list of the candidate who have not yet joined.</b></p> <p><b>Name &amp; Department</b></p> <ol style="list-style-type: none"> <li>1. Dr. Jagannath Mishra(UR), Anaesthesiology,</li> <li>2. Dr. Amle Dnyanesh Balkrisna(UR), Biochemistry</li> <li>3. Dr. Jyoti Ranjan Sahoo(UR), Community Medicine</li> <li>4. Dr. Bibhuti Bhusana Panda(UR), FMT</li> <li>5. Dr. Priyadarshini Dehuri(UR), Pathology</li> <li>6. Dr. Krushna Chandra Pani(UR), Pathology</li> <li>7. Dr. Nibedita Pradhan(ST), Pediatrics</li> </ol> <p>The above said candidates shall be intimated accordingly.</p> <p>Name of the following seven candidates who are in the merit list at the first rank and are waitlisted duly recommended by selection committee on 15/10/2018 may be approved for appointment in the following departments</p> <p>• <b>Name &amp; Department,</b></p> <ol style="list-style-type: none"> <li>1. Dr. Suresh Agrawal(UR), Anaesthesiology</li> <li>2. Dr. Sanghamitra Bhoi(UR), Biochemistry</li> <li>3. Dr. Udayana Nayak(UR), Community Medicine</li> <li>4. Dr. Biren Xalxo(ST), FMT</li> <li>5. Dr. Mamita Nayak(UR), Pathology</li> <li>6. Dr. Bikash Ranjan Panda(UR), Pathology</li> <li>7. Dr. Simanta Das(UR), Pediatrics</li> </ol> | <p>a) The Waitlisted candidates based on the merit list duly recommended by the selection committee was approved by the EB. The Director will appoint them under intimation to the Government. Further, EB resolved that Government will be requested to relieve those APs (In Service) who have not joined till date and. they will be instructed to Join at VIMSAR within 31<sup>st</sup> March,2019.</p> |

|     |   |  |  |
|-----|---|--|--|
|     |   | <p>b) Dr. Swain, AP, Dentistry posted on disciplinary grounds vide order no-----on dated 01/02/2018 to Community Medicine has submitted petition for withdrawal of the case and has requested for revoking of the disciplinary action against him.</p> <p>c) Dr. Durga Prasad Sahu who joined as regular AP on 3rd December, 2019 has tendered resignation to join at AHRCC, Cuttack</p>   | <p>b) 1. EB revokes the Disciplinary action against Dr. P.K.Swain and approves to take him back to his own department i.e .Dentistry.</p> <p>c) EB resolved that resignation tendered by Dr Durga Prasad Sahu from the post of AP, Radiotherapy be accepted to enable him to join AHRCC, Cuttack</p>   |
| 6.7 | * <b>Contractual Selection of Faculty, AP and SR/TR</b> | <p><b>Proposal</b></p> <p>Director has initiated the process for Walk-in-Selection of Senior Faculty and AP posts in view of MCI visit due. It covers the posts left vacant even after DPC-II and posts occupied by OMES cadre now. Advertisement for the post of AoP and Professor are published on 28th February anticipating declaration of General election. It is placed before EB for post facto approval.</p> <p>VIMSAR has received a copy of recent govt. resolution Residents /Tutors in all govt. Medical colleges of the state. VIMSAR, as an autonomous institute may be allowed to conduct its own recruitment Following the same set of rule.</p>                         | <ol style="list-style-type: none"> <li>1. EB entrusted Director to conduct walk in interview for the post of AP, Associate Professor and Professors as per Government rule.</li> <li>2. Advertisement for the post of AoP and Professor which was published on 28<sup>th</sup> February is hereby approved by EB post facto.</li> <li>3. However, it should be treated as an interim arrangement and steps should be taken at the earliest to fill up the vacancy</li> <li>4. <b>SR/Tutor:</b> Vacancy list of VIMSAR in this regard has been already sent to the DMET</li> <li>5. DMET may be requested to select SR as early as possible.</li> </ol>   |
| 6.8 | <b>Management issues of Nursing College</b>             | <p>College of Nursing, VIMSAR, has admitted 99 students during 2018-19 as per govt. admission process. 42 eligible and willing VIMSAR hospital nursing staff have been ordered to be deployed as faculties by the Director to conduct teaching there; all of them have appeared during inspection of Indian Nursing Council for permission of the courses. But, only nine are reporting to the Principal, College of Nursing and are imparting teaching. Now it has been difficult on the part of the superintendent to engage nursing staff fully in adequate number in view of shortage of staff in the hospital. Post creation for teaching posts at the said college is awaited.</p> | <p>Medical Superintendent may be requested to deploy from the pool of 42 nursing staff .Director, Nursing may be to expedite both creation and posting of faculty and staff for the Nursing College. Controller of Examinations, VIMSAR is requested to take steps to conduct the examinations of both BSc and MSc in Nursing. Following committee is constituted by the EB to conduct an enquiry of alleged irregularities of purchase of commodities for Nursing college in view of the issue raised by the Dean. The committee is required to submit its findings to the Director through the Dean within one month from the date of notification.</p> <ol style="list-style-type: none"> <li>1. Medical Superintendent( Chairman)</li> <li>2. Comptroller of Finance (Convener)</li> <li>3. Registrar</li> <li>4. Prof. Lal Mohan Naik, Prof. &amp; Head, O&amp;G</li> <li>5. Accounts Officer</li> <li>6. Administrative Officer</li> </ol> |
| 6.9 | <b>Conduct of examinations by the Institute</b>         | <p>Sambalpur University has decided to conduct the MD/MS examination of March-2019 and MBBS examinations of December-2018. VIMSAR is</p>   | <ol style="list-style-type: none"> <li>1. Controller of Examinations, VIMSAR is requested to submit the proposal for infrastructure for examination section of the Institute with cooperation from</li> </ol>  |

|                          |   |  |   |
|--------------------------|---|--|---|
|                          |   | requested by Sambalpur University to conduct the MBBS examinations of June-2019 onwards under supervision of Sambalpur University in the pattern of Autonomous College. But, the posts of Controller of Examinations and other support staff have not yet been created by the government as yet.   | <p>Dean, Registrar, Associate Dean &amp; assistant COE and in consultation with the Comptroller of Finance. The funds for the same will be made from the Examination funds.</p> <p>2. Director is authorized by EB to appoint Controller of Examinations amongst the faculty as per the criteria of Statutes till a post is sanctioned and filled up.</p> <p>3. Any retired personnel with requisite experience may be approached and may be appointed on contractual basis as section officer / Officer on Special Duty to manage examination issues of the Institute. Remuneration for the same may be decided as per the government norms out of the examination fund. Other ancillary support staff for the examination section may either be provided from the existing workforce of VIMSAR as per availability or it may be provided through outsourcing from the examination fund.</p> |
| 6.10                     | <b>Labor Court issue of Mr. Narayan Bag</b>                                 | Mr Narayan Bag who was engaged on daily wage basis from 7th July 2005 to 30th May 2007 ( 2 days a week) has been pleading in the Hon'ble Court for permanent posting in VIMSAR .Now, he has been engaged at VIMSAR through I& K service provider from August 2017. A cheque towards Retrenchment benefit of Rs.3300 is lying with Accounts Office. | <ul style="list-style-type: none"> <li>EB approves payment of Rs. 3,300/- (Rupees three thousand and three hundred only). It also directs the Dean, CoF and Accounts Officer to issue A/C payee cheque to Mr.Bag without any further delay and compliance to be submitted to the court at an early date in consultation with the legal cell.</li> </ul>   |
| Any other agenda<br>6.11 | <b>Procurement cell of VIMSAR</b>   | The Dean has placed a proposal of constitution of one procurement cell of VIMSAR   | <ul style="list-style-type: none"> <li>EB resolves to constitute the purchase cum procurement cell for VIMSAR with the following members. <ol style="list-style-type: none"> <li>1. Dean- Chairman</li> <li>2. Medical Superintendent</li> <li>3. Registrar</li> <li>4. Prof. B.K. Dutta, HoD, Anatomy</li> <li>5. Comptroller of Finance</li> <li>6. Store Medical Officer ( Member Convener)</li> <li>7. Accounts Officer</li> </ol> </li> </ul>  |
| 6.12                     | <b>Grant of leave of absence to the EB members</b>                          | Hon'ble Members other than the ex officio members who fail to attend EB meeting three times consecutively may be reminded by the Registrar   | EB approved this proposal. In case such Hon'ble members who express their inability to attend the EB meetings , alternative steps may be taken by the Director to fill up the vacancy by submitting proposal to the Government  |
| 6.13                     | <b>Establishment of National Institute of Sickle Cell Disease at VIMSAR</b> | Dr. S. P. Pati, Dr. Bikash Ranjan Hota and Dr. R. N. Tripathy, Hon'ble EB members strongly were of the opinion of the necessity of state of the Art Sickle Cell Institute and Proposed for Establishment of a National Institute of Sickle Cell  | EB suggested a proposal may be given before the vice chairman, NITI Ayog, Gol by the Dean requesting establishment of a National Institute of Sickle Cell Diseases with a provision of 200 bedded hospital at VIMSAR, Burla on 2 <sup>nd</sup> March itself mentioning all justifications.  |

|      |  |  |   |
|------|--|--|---|
|      |  | Disease along with 200 bedded hospital at VIMSAR, Burla and suggested to place it before NITI Ayog, Government of India.   |   |
| 6.14 | <b>Promotion of group "D" employee</b> | Administrative Officer verified the documents of departmental promotion of group "D" employees to ascertain any anomalies in the said promotion process in response to Dean's order. Administrative Officer suggested to consider the promotion of Mr. Bhue to Group "C" cadre in view of his seniority and ORV Rule (He belongs to ST category). However, he has no requisite qualification for the said post. He is a matriculate only whereas all other five candidates who are under the zone of consideration are graduates with computer skills. | EB resolved to refer the same to DMET for further action. |

APPROVED

  
2/8/19

Prof. Prakash Chandra Mohapatra, Chairman, EB  
Director, VIMSAR

**DIRECTOR**  
**VIMSAR, Burla**