

**Minutes of the Meeting of 8th Executive Board of VSS Institute of Medical Sciences & Research
Held on the 21st March, 2019 at 11.00 AM in OSWAN Video Conference Hall,
Office of the Collector & District Magistrate, Sambalpur**

The following members were present in the meeting:

Participated via video conferencing:

1. Mr. Pradipta Kumar Mohapatra, Additional Chief Secretary, H & FW, Odisha
2. Mr. Gadadhar Nandi. Representative of Secretary to Government, Finance Department, Government of Odisha
3. Prof. Dr. C. B.K. Mohanty, DMET, Odisha. Ex-officio Member
4. Prof. Duttleswar Hota. Dean & Principal,, SCB Medical College, Cuttack, Odisha
5. Prof. Diptimayee Tripathy. Dean, MKCG Medical College, Berhampur, Odisha

Participated in District OSWAN hall:

6. Prof. Lalit Kumar Meher, Director, VIMSAR- Chairman
7. Prof. Braja Mohan Mishra, Dean, VIMSAR, Burla
8. Prof. Atal Choudhury, Vice Chancellor, VSSUT
9. Dr. Bikash Ranjan Hota, Consultant Surgeon, Sambalpur- Member
10. Prof. Shankar Prasad Pati, Member
11. Dr. Rabi Narayan Tripathy, Consultant Surgeon, Bargarh- Member
12. Prof. Kailash Chandra Agrawal. HOD- Pathology. VIMSAR- Member

Members allowed leave of absence:

1. Prof. C.R. Tripathy, Vice Chancellor, BPUT
2. Sri Bhagabat Prasad Nanda, Social Worker, Sambalpur- Member

Invitee Participated via video conferencing:

1. Mrs. Durgesh Nandini, Joint Secretary to Govt, Health & FW Department, Odisha.
2. Prof. Braja Kishore Dash. Additional DMET .Odisha.

Proceedings:

The Director welcomed the members. On the backdrop of COVID 19 pandemic this EB meeting is conducted by participation of honorable EB members by dual mode- physical and virtual (video conferencing). Other agenda were allowed by the chair for inclusion. Then the agenda items were discussed and resolved as follows.

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8.1: To confirm the minutes of the 6th and 7th (Special EB) meeting of the Executive Board held on Dt 02-03-2019 and 25-06-2019 respectively (Annexure I & II)

Confirmed

8.2: Action taken report on the minutes of the 6th and 7th (Special EB) meeting of the Executive Board held on Dt 02-03-2019 and 25-06-2019 respectively. (Annexure III and Annexure IV).

6.2. Comment:

EB suggested to send a proposal to create a post of Controller of Examinations and the Director shall move to GA department to fill up the post; till then , Director is authorized to select the same from amongst the faculty ,VIMSAR.

6.4. Comment:

Available regular posts like Dean, Medical Superintendent and Registrar will be filled up by Health and FW department.

6.5. Comment:

The quorum for any Selection Committee of the institute shall be presence of more than fifty percent of total members or four members whichever is less.

8.3: Amendment Proposal to VIMSAR Act-2014 and First Statutes-2016:

A committee constituted by EB, taking into consideration of inputs from all stakeholders has prepared a draft amendment proposal which is placed for approval. The proposal has been circulated among honourable members.

Resolved :

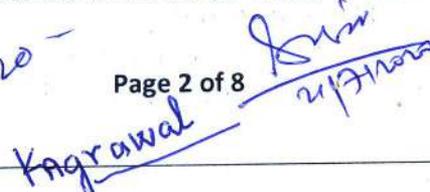
Further suggestion if any are solicited for necessary action by the Act and Statutes Amendment Committee within 7 days.
It is resolved to authorize the Director to send the final **draft** proposal to Government for approval.

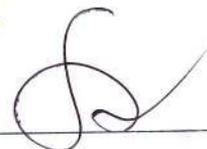
8.4: Director be declared as 'Head of Department' by the government

Under subsection(x) of section 7 of 1st Statutes ;
Director shall " *Be the Head of the Department for the purpose of the rule of the Account Code , the Fundamental and Supplementary Rules and other Rules of Government in so far as they are applicable or may be made applicable to the conduct of the business of the Institute.* "
Director is yet to be declared by the Government as "Head of the Department.


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Resolved:

An order will be issued by government to this effect.

8.5: Proposal to government on Post creation – CoE, Support staff for Director, Registrar, CoE, CoF , Teaching, Non-teaching Staff:

Proposal for creation of post of CoE including the posts of different offices (Director, Registrar, CoE, & CoF) teaching and non teaching post for 200 UG and all PG seats, super specialty has been sent on various occasions & are yet to be approved. for which this Institute is not able to function as full fledged unitary State University though Act has been in vogue since 2015.

Hence, a fresh proposal is placed for submission to Government for early implementation.

Approved

8.6(a): Departmental Promotion-Approval of Select List of 2nd DPC:

Select list for promotion to 7 posts of Professor and 6 posts of Associate Professor recommended by Selection Committee on 06/03/2020 is placed for approval.

Interim Order by Honourable High Court vide WP(C)12028 OF 2020 and I.A. No. 5427 of 2020
"Any action taken pursuant to recommendation of the selection committee for promotion to the post of Professor, Anaesthesiology at VIMSAR, Burla shall abide by the result of the writ petition."

Resolved:

Select List is approved.

The DPC process to fill up the vacancy of the post of Associate Professors and Professors was completed on 6th March 2020.Hence DPC is valid . Select List is approved. However the promotion and appointment to the post of Professor Anaesthesiology shall be subject to result of the writ petition of the Honourable high court.

8.6(b): Departmental Promotion (2019 and 2020)

Departmental promotion for the calendar year 2019 and 2020 has to be initiated as per Rule to fulfill the MSR of MCI norm for 200 UG seats and all the PG seats.
Selection Committee may be requested to place select list in the EB for approval.

Hence, it is placed for approval.

Approved:

It is resolved to complete the process of DPC for these vacancies within one month period.

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8.7: Departmental Promotion-Dynamic Assured Career Progression Scheme

DACP scheme may be implemented in view of limited scope of promotion of faculty of VIMSAR cadre.

Resolution is taken to move to Government for implementation.

8.8: Departmental Promotion- Performa Promotion as directed by Promotion Adalat

In the hearing given on 29/01/2020 Promotion adalat assured to examine the matter in detail for faculty from OMES Cadre , who have opted for absorption in VIMSAR Cadre, and see if promotion on Performa basis can be extended to them from the date their junior in OMES gets promotion.

This may be implemented by the Government.

Resolved:

The proposal is approved.

Detailed proposal shall be submitted to government by the Director for consideration.

8.9: Contractual engagement of Assistant Prof, SR and Tutors against present vacancy;

The existing vacancy will be filled up on contractual basis as per Government Rule to meet MCI norm

Resolved:

EB authorizes the Director to fill up these posts with the same procedure as adopted by DMET.

8.10: Selection of Nursing Teaching & Non-teaching staff against posts created at College of Nursing, VIMSAR and its affiliation status

UG and PG Courses in Nursing have been started at College of Nursing, VIMSAR since 2018. Only 11 Nursing teachers (Tutors) deployed out of the nursing staff of VIMSAR run the college.

Posts of 24 teaching and non teaching staff though created in 2018 posts are yet to be filled. Hence, Government is requested to take necessary steps.

Resolved:

EB agreed in principle to fill up these posts. The Director shall move to Director of Nursing to fill up these posts as an interim measure as regular posting by the agencies like OPSC and OSSSC is not possible now due to covid-19.

8.11: Contractual engagement of retired employees against present vacancy of ministerial staff :

Since the post creation and engagement of ministerial staff for Director, Registrar, CoE and CoF will take time, engagement of 10 retired employees and 10 DEOs against vacancy in the establishment of Dean and Superintendent (**20 Junior Clerks**) is proposed as a short term measure.

Resolved:

Director may fill up 20 junior clerk post from amongst the retired employees as a temporary measure. He shall send requisition to govt. to fill up regular posts through OSSSC.

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8.12 (a) Examination

Infrastructure set up for examination section is yet to be ready. Manpower has to be created and filled up. Director may be allowed to engage on contractual basis one Computer Programmer, two DEO, one retired clerk (minimum necessity to conduct the examination at present) as interim measure ,who shall be paid from the existing Examination fund if approved by govt.

Resolved:

It is resolved to fill up these post on outsourced basis as an interim measure and the expenditure shall be met from the examination fund.

b. Disaffiliation from Sambalpur University .

Disaffiliation shall be initiated only after manpower and infrastructure issues are addressed fully. Till then Sambalpur university shall continue to conduct examinations, publish results and give degrees for MBBS & MD/MS including 2018 batch;

Govt. is requested to issue directives to the effect to Sambalpur University.

Resolved:

Approved. However a timeline of 1st July 2021 may be set for VIMSAR to function as university with disaffiliation..

8.13: Digitalization of the Institute

a) Hospital Management Information System (HMIS) shall be set up to digitalize health care delivery system in the hospital. Government is requested for implementation of the same.

b): From MCI point of view installation of CCTV, Biometric attendance management system , LAN are essential for which OCAC has given an estimate of Rs.5,61,08,805/- . An amount of Rs.3, 10, 84.913/- is presently available and rest amount of Rs. 2, 50, 23,892/- may be sanctioned.

Resolved:

The govt. has assured the EB to include VIMSAR under OEHMIS soon. Funds required will be met from the budgetary provision of OEHMIS.

8.14: Proposal for opening of Cardiothoracic and Vascular Surgery Department

Resolution had been taken in the 2nd EB to open various new super specialty departments including cardiothoracic and vascular surgery department.

Government is requested to expedite the matter; Department will move to Finance after examination by DMET..

Resolved

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OTHER AGENDA IF ANY :

OA 8.1: Management of Library

Posts of Librarian and Asst. Librarian are lying vacant since 1 year. Requisition has been given to staff selection committee for regular appointment but not yet recruited. Hence, we may be allowed to fill up these posts on contractual basis to meet the MCI norm as well as to run the Library.

Resolved;

It is resolved to fill up these posts by engaging retired persons; however regular posting shall be requested to OSSC .

OA 8.2:

DBT-UMMID Initiative

(Unique Methods of Management of Inherited Disorders Initiative)

In response to the call for proposal under DBT-UMMID Initiative, Dep't of Biotechnology, Government of India by 31st July,2020 , the Institute may be allowed to send proposal to establish

1. DBT-NIDAN Kendra
2. Screening of pregnant women and newborns in Aspirational District(Bolangir) if approved

NOTE: Undertaking to be given to continue the project after DBT support is over.

Government's letter to support is required to be submitted before the deadline.

Resolved:

Director is authorised to submit proposal in view of the short duration of the deadline i.e.July-31-2020 ; Govt approval will be given later.

OA 8.3: Relieve of Dr. Sharmistha Behera, AoP, and Ophthalmology on being selected as Professor, Ophthalmology, and AIIMS.

Dr. Sharmistha Behera, AoP, and Ophthalmology after obtaining NOC from our Institute appeared before the selection committee for the post of Professor, Ophthalmology at AIIMS, Bhubaneswar and got selected. Now she has applied for joining AIIMS on lein or on resignation. The matter is placed for decision.

Resolved:

The Director is authorized to decide in the interest of the institute.

OA 8.4: ECG Technician under NIDAN scheme from outsourcing Agency

- a. Four ECG Technicians were engaged by the Medical Superintendent .This is placed for post facto approval
- b. Two more ECG technicians are required to be engaged as per the need of Cardiology department if approved.

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Resolved :

Detailed proposal to be sent in the matter for examination by department.

OA 8.5 : Engagement of DEOs

a. Six Number of DEOs were engaged by Medical Superintendent through service provider for smooth management of Hospital.

It is placed for Post facto approval. **Approved**

b. **Recruitment** of 21 New DEOs through service provider may **be approved**.

Resolved :

Detailed proposal to be sent in the matter for examination by department. Later, it will be met from NIRMAL ++ scheme.

OA 8.6: Allocation of Fund for Construction of Staff Quarters , new Departments ,Attendant's Rest shed and modernization of Hospital

An amount of about Rs. 300 crores may be sanctioned for the purpose.

Resolved:

The proposal will be implemented in a phase wise manner.

OA 8.7 : Functionalization of Pediatric Building

Fire safety Officer has visited the site for feasibility of issue of NOC as regard fire safety and report is awaited.

Resolved:

Director has to send a proposal to government which will be taken up by department to DG-fire safety .

OA 8.8: Nomination of Officers of Institute

During 2017 most of the officers were nominated. Hence, nomination of faculty to assume the additional charges of following posts of Officers of the Institute is placed afresh for approval.

1. Prof.(Dr.) Bhabagrahi Rath, HoD- Pharmacology : Registrar
2. Dr. Mamata Sar, HoD. Anatomy: Deputy Registrar
3. Dr. Prajit Saswat Hota, Asst. Professor, Pharmacology : Asst. Registrar
4. Prof.(Dr.) Satya Sai Panda, FMT : Controller of Examinations (CoE)
5. Mr. Satish Chandra Jal, Accounts Officer : Comptroller of Finance
6. Dr. Prakash Chandra Panda, HoD-Pediatrics : To continue further as Associate Dean
7. Dr. Kulwant Lakra, Asst. Prof, Com. Medicine: To continue further as Asst. CoE
8. Dr. Jyotsna Kiro, Asst. Prof, Biochemistry: Asst. CoE
9. Dr. Sabita Singh , Asst. Prof, Anatomy: Asst. CoE

Approved.

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DIRECTOR, VIMSAR, BURLA

DIRECTOR
VIMSAR, Burla