

**MINUTES OF THE 9TH EXECUTIVE BOARD MEETING OF VSS INSTITUTE OF
MEDICAL SCIENCES & RESEARCH (VIMSAR) HELD ON DT. 17.12.2020 AT 11:00 AM
IN OSWAN CONFERENCE HALL, OFFICE OF THE COLLECTOR AND DISTRICT
MAGISTRATE, SAMBALPUR**

The following members were present in the meeting:

Participated via video conference:

1. Sri Pradipta Kumar Mohapatra, Additional Chief Secretary to Govt., Health & FW Deptt., Odisha
2. Sri Srikanta Kumar Satapathy, Joint Secretary to Govt., Finance Deptt., Odisha,
3. Prof. Duttleswar Hota, Dean & Principal, SCB Medical college and Hospital, Cuttack, Odisha

Present in OSWAN Conference Hall:

1. Prof. Lalit Kumar Meher, Director, VIMSAR-Chairman
2. Prof. Braja Mohan Mishra, Dean, VIMSAR-Member
3. Dr. Chitta Ranjan Acharya-Member
4. Dr. Uttam Pani –Member
5. Shri Siba Sankar Nanda-Member
6. Dr. Binod Bihari Naik-Member
7. Dr. Pradeep Kumar Mohanty, Professor of General Medicine ,VIMSAR-Member
8. Dr. Sunil Kumar Sharma, Professor & HoD, Cardiology, VIMSAR-Member

Proceeding:

The Director welcomed the members. In the situation of Covid-19 pandemic, this Executive Board meeting was conducted by participation of honorable members by dual mode i.e. physical and virtual (Video conference). After the confirmation of quorum, one minute silence was observed in respect of departed soul of Sri Bhagabat Prasad Nanda, Honorable member of 1st Executive Board of VIMSAR. The Revenue Divisional Commissioner, Northern Zone, Odisha attended the meeting as an invited member. After formal introduction of the members, the Director requested the Registrar to present the agenda for discussion.

9.1: To confirm the minutes of 8th Executive Board meeting held on Dt. 21.07.2020.

The minutes were confirmed.

Handwritten signatures and dates:
17/12/2020
17/12/2020
17/12/2020
17/12/2020
17/12/2020
17/12/2020
17/12/2020

9.2: **Action taken report** on the resolution taken in the **8th Executive Board Meeting;**

8.3: Amendment Proposal to VIMSAR-Act-2014 and First Statutes-2016: Consultative process by the Act and Statutes Amendment Committee was completed and draft was presented for discussion and approval. Further details on this point is mentioned under clause 9.8.

8.4 Director be declared as 'Head of Department' by the Government:

Proposal sent to Govt.

8.5 Proposal to government on Post creation- CoE, Support staff for Director, Registrar, CoE, CoF, Teaching, Non-teaching staff-

Detailed Proposal sent to Govt.

8.6 (a) Departmental Promotion (DPC 2)

Appointment and joining of selected staff has been completed barring Dr. Mahendra Ekka, Asst. Professor, Anesthesiology whose appointment was cancelled (Details under clause 9.3)

8.6(b) Departmental Promotion (DPC-3)-(2019-2020) to be initiated
DPC 3 completed (Details under clause 9.5)

8.7 Dynamic Assured Career Progression [DACP] Scheme
Proposal sent to Govt.

8.8 -Proforma Promotion as desired by Promotion Adalat
Proposal sent to Govt.

8.9 Contractual engagement of Asst. Professor-SR and Tutors against present vacancy-
Process Completed. The board ratified the select list vide advt. AP and SR/TR-2020[1]
post facto.

8.10 Selection of Nursing Teaching & Non-teaching-staff against posts created at College of
Nursing, VIMSAR and its affiliation status-
Proposal sent

8.11 Contractual engagement of retired employees-against present vacancy of ministerial staff;

Proposal sent to Govt.

18/11/20
17/12/20
17-12-20
17-12-20
17-12-20
17/12/20

8.12 (a) Infrastructure and manpower-for Examination section

Proposal sent to Govt.

8.13 (a) Disaffiliation from Sambalpur-University

Proposal sent to Govt. for fulfilling necessary infrastructure for Examination Section.

8.13(b) Digitalization of the Institute-To be implemented by the Government

The Additional chief Secretary assured the committee that the process has started and this will be done along with other Government Medical colleges of the state.

8.14 Opening of Cardiothoracic and Vascular Surgery Department

Proposal sent to Govt.

OA.8.1 Management of Library

Proposal sent for approval for engagement of retired librarian

OA. 8.2 DBT-UMMID Initiative

Proposal sent to Central Govt.

OA 8.3 Relieve of Dr. Sharmistha Behera , Assoc. Prof., Ophthalmology on being selected as Professor, Ophthalmology, AIIMS-She was not relieved as she did not submit resignation.

OA 8.4 ECG Technician under NIDAN-scheme from outsource Agency-

Proposal sent to govt.

OA 8.5 Engagement of DEOs-

Will be done shortly

OA 8.6 Allocation of fund for Construction of Staff -Quarters, new Departments, Attendant's

Rest Shed and modernization of Hospital-

Under consideration of Govt. to be implemented in phase wise manner

OA 8.7 Functionalization of Pediatrics Building

It has been made functional with conversion to Covid Hospital

The Board members were apprised of the above 'Action Taken Report' and approved the same.

The Additional Chief secretary after getting aware of several proposals from VIMSAR pending with the govt. suggested to send the Registrar with all the relevant documents to Lok Seba Bhawan, Bhubaneswar to coordinate with the Joint secretary for early resolution of the pending issues.

[Handwritten signatures and dates in blue ink]
17/12/20
17/12/20
17/12/20
17/12/20
17/12/20
17/12/20
17/12/20
17/12/20

- 9.3: **Cancellation of promotion order of Dr. Mahendra Ekka, Asst. Prof., Anesthesiology inadvertently promoted in Departmental Promotion Committee-2:**

Dr. Mahendra Ekka, presently working as Assistant Professor, Anesthesiology was inadvertently promoted because of a wrong information regarding his residency period where his adhoc period of service was included. But the mistake was rectified as soon as it was known and his appointment/promotion order to the post of Associate Professor was cancelled

Decision - Approved

- 9.4: **Ratification of contractual Assistant Professor and Senior Resident /Tutor selection 2020(1);**

Decision -Approved

- 9.5: **Departmental Promotion: Consideration and approval of select list of DPC-3.**

Decision - Select list for promotion to three (03) posts of Professors and ten(10) posts of Associate Professors recommended by the Selection Committee in the meeting held on Dt. 15.12.2020 was placed for consideration and approval.

The promotion of Dr. Bimal Krushna Panda, Associate Professor of Anesthesiology to the post of Professor, Anaesthesiology is subject to the final outcome of the WP(C) no. 12028/2020. Likewise, the promotion of Dr. Prasanta Kumar Swain, Assistant Professor, Dentistry to the post of Associate Professor, Dentistry was also subject to the final outcome of the WP(c) no. 31258/2020.

The promotion of Dr. Sujata Panda, Assistant Professor of ENT was deferred in view of the fact that Dr. Kamalini Bepari, Assistant Professor of ENT who is above Dr. Sujata Panda in the gradation list represented that she had submitted her PAR for the years 2017-18, 2016-17 and 2015-16 and the same is under process at government level. As Dr. Bepari is senior to Dr. Sujata Panda in the gradation list and there is only one available post of Associate Professor in the said discipline, in case Dr. Panda gets promoted and Dr. Bepari's PAR becomes available, Dr. Panda would have to be demoted which might result in administrative and legal complications. Hence, the committee unanimously resolved to defer the promotion of Dr. Sujata Panda and to conduct a review DPC for the post of Associate Professor of ENT within a period of 15 days expecting that PAR of Dr. Bepari will be available by that time.

Further, the issue of promotion Dr. Nayan Kumar Patel, Asst. Professor, Cardiology will also be taken up in the review DPC if the clarification sought from the Government regarding the minimum teaching experience required for promotion from the post of Asst. Professor to Associate Professor in super specialty departments becomes available within that time.

In this context, the Director is authorized to issue promotion and appointment order to the faculties as per the decision of the review DPC meeting which will be ratified post facto in the next meeting of Executive Board of VIMSAR.

In conclusion the promotion of three Associate Professors and nine Assistant Professors as per the details mentioned below were approved by the Executive Board.

Signature
17/12/2020

Signature
17/12/2020

Signature
17/12/2020

Signature
17.12.20
17.12.20

Signature
17.12.20

Signature
17-12-2020

Signature
17/12/20

Signature
17-12-2020

Provisional Result of Departmental Promotion Committee (DPC-3)		
Promoted to the post of Professor		
Sl. No.	Department	Name
1.	Anesthesiology	Dr. Bimal Krushna Panda
2.	ENT	Dr. Sauvagini Acharya
3.	General Medicine	Dr. Malati Murmu
Promoted to the post of Associate Professor		
1.	Community Medicine	Dr. Kulwant Lakra
2.	Dentistry	Dr. Prasanta Kumar Swain
3.	FMT	Dr. Seema Perei
4.	General Medicine	Dr. Prafulla Kumar Bariha
5.	General Surgery	Dr. Pabitra Hembram
6.	O&G	Dr. Lina Baru
7.	Pathology	Dr. Jyotirmayee Mishra
8.	Pathology	Dr. Gitimadhuri Dutta
9.	Physiology	Dr. Samira Kumar Naik

9.6: **Approval of select list of group C & D employees promoted through DPC- Departmental Promotion could not be completed due to lack of required documents;**

Decision- It was decided that the promotion of Group-‘C’ and ‘D’ staff of VIMSAR will be conducted with the assistance of a senior staff from the office of the Collector cum District Magistrate, Sambalpur who will be deputed for the purpose.

9.7: **Opening of a Pharmacy College under VIMSAR University with a plan to offer B. Pharm course for 60 students’ annual intake in the beginning and a plan to move on for M. Pharm & PhD subsequently which will require buildings [college & hostel], creation of 17 teaching posts, necessary non-teaching posts and equipments.**

Decision-Approved

9.8: **Approval of the proposal for amendment of VIMSAR ACT 2014 and first Statutes 2016;**

Decision- The draft proposal of amended act and statutes of VIMSAR was placed before the members. Many members were new and expressed their willingness to go into the details of the old and newly proposed amended Act and Statutes before giving any opinion. Hence, they objected to give their consent to the presented amended draft proposal and sought time for more consultations. Hence, it was decided that suggestion will be invited form the EB members within a period of 7 days and the same will be put before the RDC, Northern Zone who will send it to the government for further necessary action at an early date as desired by the Additional Chief Secretary, Health & FW Department.

9.9: **Allegation regarding irregularities committed in MRI scanning centre;**

Decision- A committee will be formed to assess the amount of excess billing done by HLL. An internal audit team will look into the matter. The excess billing will be refunded by HLL / adjusted against payments to be made. A statutory warning will be issued to the erring company not to indulge in such activity in the future.

9.10: **Approval for internet connectivity and provision of audio-visual facility in all the seminar rooms and demo halls in all departments;**

Decision- Approved

[Handwritten signature]
17/12/2020

[Handwritten signature]
17/12/2020

[Handwritten signature]
17/12/2020
(CR. Acharya)

[Handwritten signature]
17-12-2020

[Handwritten signature]
17/12/20

[Handwritten signature]
17/12, 2020

9.11: Installation of CCTV, Biometric attendance system & LAN towards fulfillment of requirements of MCI/NMC;

Decision – Approved with suggestion for AMC/CMC for minimum period of five years by the supplying agency.

9.12: Approval to utilize available MCI fund to fulfill the criteria mentioned under points 9.10 & 9.11 and to procure the required instruments/equipments in all departments as per MCI/NMC guidelines;

Decision -Approved

9.13: Post Facto ratification of engagement of retired library clerks namely Mr. Nagarjun Pattanaik and Mr. Nakul Chandra Haripal;

Decision – Approved

9.14: Authorize the Director to recruit Assistant professor on contractual/deputation basis, SR/Tutors as and when needed either through own selection process or through the office of DMET which will be ratified post facto by the EB;

Decision – It was resolved that so long as regular director is in place at VIMSAR, the recruitment of Assistant Professors (on contractual or deputation basis), SR and Tutors will have to be conducted at the institute level and in case of absence of regular Director, the recruitment will be done at the level of DMET, Odisha .

9.15 Establishment of one Generic drug store inside hospital campus;

Decision -Approved

9.16 Appointment of an audiologist and creation of a post of Speech therapist which is very much necessary from treatment and MCI/NMC point of view;

Decision - Approved

A proposal for creation of a post of speech therapist will be sent to the government. Advertisement is to be taken out for the post of audiologist by the local authority.

9.17 Post facto approval of engagement of fire supervisor for COVID hospital & approval for engagement of another Fire Supervisor for new medicine building along with pay structure:

Decision – Approved

Further, it was resolved to engage them from outsourcing agency with a remuneration of Rs. 30000/- per month, which will be met from contingencies/ Nirmal Plus Plus.

9.18 Empanelment of more numbers of drug stores to supply drugs to hospital:

Decision - Approved

Signature
17/12/20

Signature
17/12/20

Signature
17/12/20
17-12-20
17-12-20

Signature
12-12-20
17-12-2020

Signature
13/12/20

Signature
17-12-2020

9.19 Post facto approval of Departmental Screening Committee and its mandate:

Decision – Approved

A departmental Screening Committee (DSC) is constituted with the mandate of the committee is to deliberate and decide on the applications of faculties of VIMSAR seeking lien/resignation/deputation or similar such matters.

9.20 Post creation in cardiology & neurosurgery:- two more Assistant Professors and 4 non-Pg junior residents in each of these departments to cater to increasing work burden as these departments are involved in 24 hours emergency and ICU care but do not have post-graduate courses:

Decision - Approved;

A detailed proposal to this extent to be sent to the Government for administrative and financial concurrence.

9.21 Creation of post of visiting faculties in Super-specialty departments and in department of Radio-diagnosis:

Decision - A proposal to be sent to the Government for administrative approval and financial concurrence.

9.22 Filling up of posts of Junior Assistants of the institute;

Decision – Reminder to be sent to the government to expedite the matter.

9.23 Construction of a toilet complex near hospital OPD Complex:

Decision - Approved

9.24 Construction of a ware house (G+2) for storage of drugs and hospital consumables in the hospital campus:

Decision – Approved

The space required for this building will be made available after eviction of unauthorized occupants.

9.25 Modification of OT ICU complex as per a fresh proposal - to functionalize the building:

Decision –Approved;

To make the ICU-OT complex functional, a fresh proposal will be sent to the Government for approval.

Sum
17/12/2020

[Signature]
17/12/2020

edn
17.12.20
(G. Acharya)

[Signature]
17.12.20

[Signature]
17-12-2020

[Signature]
17/12/20

[Signature]
17/12/2020

9.26 Ratification of the list proposed by Govt. as a part of administrative reform vide letter no.- 22087/H Dated 29.09.2020: names of vice principal, AMS store etc.:

Decision - The list proposed by the Government as a part of administrative reform vide letter no. 22087/H Dated 29.09.2020 was discussed threadbare. Some Executive Board members objected that the mentioned posts are not there in VIMSAR Statutes, hence cannot be implemented at VIMSAR at present.

Finally it was resolved that the proposal is deferred until these posts are included in the statutes. For the time being the Director is authorized to appoint some faculties to officiate in the posts required to help the Dean and Medical Superintendent without any additional remuneration. The posts of vice principal may be re-designated as Associate Deans for VIMSAR, Burla. The post of Deputy Director is to be filled up by the Director as per the guidelines mentioned in the statutes.

OA 9.27: Post Facto approval and renewal for re engagement of Simanchal Mohapatra, Retired Physicist in department of Radiotherapy From period 02.11.2017 to 01.11.2020 and renewal of his engagement from 02.11.2020 to 01.11.2021;

Decision - Approved

OA 9.28: Appointment of fulltime Dean, Medical Superintendent and Registrar;

Decision - It was resolved that Government will take steps for appointment of full time Dean, Medical Superintendent and Registrar. It was further resolved that professors holding these posts shall be entitled for the administrative allowance as may be decided by the Government.

OA 9.29: Creation of a special desk at Lok Seba Bhawan, Bhubaneswar for VIMSAR headed by an Officer not below the rank of Joint Secretary:

Decision- Already a joint Secretary of the Health & FW Deptt. has been entrusted to look after the matters of VIMSAR. He was requested by the EB members to facilitate the resolution of pending issues at Govt. level to which he agreed.

OA 9.30: Reluctance of Sambalpur University to conduct MBBS & MD/MS Examinations for VIMSAR. Examination section of VIMSAR is yet to be functionalized:

Decision - As the schedule of all examinations has already been notified, and in view of the fact that the examination section of VIMSAR is yet to be functional, the Controller of Examinations, Sambalpur University may be asked to take urgent steps to conduct the examination for VIMSAR students as it is doing for other medical colleges under Sambalpur University. In this context, the Additional Chief Secretary assumed to take up the issue urgently with the secretary, department of Higher Education.

OA 9.31 Eviction of unauthorized constructions in institute campus:

Decision -The eviction process to be executed with the help of district administration

Govt
21/12/20

17/12/20

CR. Acharya
17.12.20

Govt
17.12.20

17/12/20

17/12/20

OA 9.32: Director, VIMSAR to be notified as Head of the Department;

Decision – The members strongly pleaded for an early order from Government to this effect along with grant of financial power at par with that of DMET, Odisha.

The meeting ended with vote of thanks to the chair and members.


17-12-2020

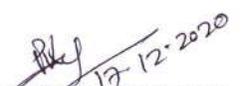
**Prof. Bhabagrahi Rath,
Registrar, VIMSAR, Conevener**

**Sri Pradipta Kumar Mohapatra,
Additional Chief Secretary to Govt.,
Health & FW Deptt., Odisha**


17.12.20

Dr. Chitta Ranjan Acharya, Member


01/12/20
**Shri Siba Sankar Nanda,
Member**

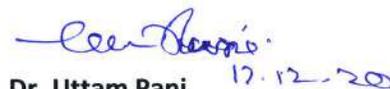

17-12-2020
**Dr. Pradeep Kumar Mohanty,
Professor of General Medicine,
VIMSAR, Member**

**Sri Srikanta Kumar Satapathy,
Joint Secretary to Govt.,
Finance Deptt., Odisha,**


17/12/2020

**Prof. Braja Mohan Mishra,
Dean, VIMSAR-Member**

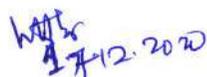
**Prof. Duttswar Hota,
Dean & Principal, SCB Medical college
and Hospital, Cuttack, Odisha**


17.12.20

**Dr. Uttam Pani,
Member**


**Dr. Binod Bihari Naik,
Member**


17/12/2020
**Dr. Sunil Kumar Sharma,
Professor & HoD, Cardiology, VIMSAR,
Member**


17.12.2020

**Prof. Lalit Kumar Meher,
Director, VIMSAR,
Chairman**