



**INSTRUCTION FOR SQ CANDIDATES FOR ADMISSION AND  
PHYSICAL REPORTING AT VIMSAR, BURLA ON DATES JULY-30<sup>th</sup> & 31<sup>st</sup>.**

1. Each candidate with accompanying guardians should report to **VIMSAR COVID-19 COUNTER** [open 24x7] at Hospital campus for screening and quarantine counselling.
2. The candidate shall proceed to **ADMISSION COUNTER** at **Lecture Hall-I** in ground floor, main college building for admission formalities.
3. At entry everybody must have **hand hygiene**; everybody must have a **face mask**.
4. Get seated inside the hall maintaining social distancing, take seat in an alternate row and occupy every third seat; it is better if the candidate enters into the hall alone.
5. No attendants shall be allowed entry as such into the Hall.
6. Please do not share articles like pen, folder etc. with others.
7. Sign at the attendance and take the admission brochure from the desk on production of 'Allotment Letter' / 'Admission Letter' & Custodian Certificate issued by the Convenor, PG (Medical) Counselling Committee 2020-21.
8. Fill up the forms prescribe in the Admission Brochure as instructed.
9. Arrange the required original documents and photocopies in order as in the Scrutiny Sheet on **page-12** of Admission Brochure.
10. Candidates may deposit the total amount of **Rs.14, 300/-** (Rest admission fee Rs.300/- + Hostel fee Rs.14,000/-) at a time through Online Transaction into the **Account No.'00000010754939038'** SBI, Burla, **IFSC Code-SBIN0002034** and produce transaction proof.
11. Whenever called, in serial order, report at Scrutiny Desk for verification.
12. Please co-operate with all patience and silence.
13. All candidates shall be reporting for Facility Quarantine for 14 days since the day of reporting; Males shall report to 4<sup>th</sup> boys' hostel and females shall be reporting to **Hostel-Debjani**; then they shall be allowed to join the department after clearance from **VIMSAR COVID COUNTER**. The effective date of joining in the department shall be the date of reporting in the college as such.
14. The candidates shall come prepared with clothes, personal articles, etc. for the 14day quarantine period.
15. Each of them shall reveal their covid-19 history and status at the time of reporting honestly. Anybody turning positive during the quarantine period shall be treated as per the government protocol.
  - CONTACT NUMBERS:  
Admission Desk-9937026372[Mr. Debarchan Pradhan]/Male Quarantine-In-Charge-8280166073[Mr. Niranjan Naik]  
/ Female Quarantine-In-Charge-9090501017[Mrs. Sabita Dash]

**Dean & Principal**  
**VIMSAR, Burla**  
**Sambalpur, Odisha-768017**

28/7/2020  
28.7.2020



### **SOP FOR STAFF AT ADMISSION HALL**

1. *Every staff and Scrutiny officer shall wear a mask inside the hall.*
2. *Every staff must have hand hygiene and gloves.*
3. *The admission Hall must be sanitized with surface cleaning of each chair/table, door handles, at the start and finish each day.*
4. *Hand sanitizer and a few masks shall be made available at Admission Hall.*
5. *Drinking water and disposable glass shall be made available in admission area.*
6. *Soap & water shall be made available in toilet area with ensured sanitation.*
7. *All the logistic material carried to the admission hall should be sanitised before use inside.*
8. *All materials and articles received from each of the candidates must be packed in a separate labelled envelope and put in a box not to be handled again before 5 days at least.*



### **INSTRUCTIONS FOR VIMSAR COVID COUNTER ON SCREENING OF PG SQ CANDIDATES**

1. *Every candidate and guardian in company if any must attend the **COVID COUNTER** first before joining the Admission Hall.*
2. *Each of them shall be examined for COVID-19 suspect screening as per protocol.*
3. *Each candidate shall be advised 14 days facility quarantine at VIMSAR.*
4. *Covid-19 suspects shall be dealt with as per protocol.*
5. *Each candidate shall again be screened after the 14day quarantine period before being released.*

Sd/-  
DEAN. VIMSAR