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Proceeding of the Institute Pharmacovigilance Committee Meeting
(1st meeting of 2025) held on Dt. 06.06.2025 in Dean's Conference Hall,
VIMSAR, Burla.

Members Present:

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| 1. Dean & Principal | : Chairman |
| 2. Medical Superintendent | : Member |
| 3. Prof & HOD, Pharmacology | : Member Convener Cum Co-ordinator |
| 4. Store Medical Officer | : Member and Deputy Co-ordinator |
| 5. Prof & HOD, General Medicine | : Member |
| 6. Prof & HOD, General Surgery | : Member |
| 7. Prof & HOD, Deptt. of O&G | : Member |
| 8. Prof & HOD, Deptt. of Pediatrics | : Member |
| 9. Prof & HOD, Deptt of Dermatology | : Member |
| 10. Prof & HOD, Deptt. of Psychiatry | : Member |
| 11. Prof & HOD, Deptt. of Pulmonary Medicine | : Member |
| 12. Prof & HOD, Deptt of Anesthesiology | : Member |

The issue of Pharmacovigilance activities in VIMSAR hospital was discussed threadbare and all the members realized that there is under reporting of ADRs and steps are to be taken to improve the same which can promote patient safety .

The Committee unanimously resolved the following:

1. All the members felt the crucial importance of pharmacovigilance in our hospital not only for promoting patient safety but also for promotion of research.
2. All the HODs of the clinical departments present in the meeting as members reinforced their commitment to remain alert for identifying the suspected ADRs happening in their respective wards or coming across them in OPDs. Accordingly, it was decided to communicate a letter to HODs of all clinical departments requesting them to sensitize their staff, both doctors & paramedics for reporting suspected ADRs to the ADR monitoring centre, Deptt of Pharmacology, VIMSAR.
3. Prof & HOD, Pharmacology, as the Co-ordinator of AMC will communicate to appropriate authorities asking for urgent posting of a "Patient Safety Pharmacovigilance Associate" to AMC of our institute, as the post has been lying vacant since Feb'2024.
4. They also agreed to discuss pharmacovigilance in their seminars so that all their faculties, SRs and PGTs are sensitized about this important activity towards promotion of patient safety.
5. All the HODs of clinical departments will assign a pharmacovigilance nodal officer for their respective departments to co-ordinate the reporting of ADRs happening in their wards/ as well as in OPDs, to the ADR monitoring centre in the Deptt of Pharmacology.