

**APPLICATION FOR PERMISSION TO DOCTORS FOR ATTENDING VARIOUS MEETING AND CONFERENCE
INSIDE INDIA.**

....

1. Name of the applicant & Designation :
2. Copy of the letter of the authority :
or Organizer for attending the Conference.
3. Exact period of Conference and meeting etc.:
4. Exact period of absence of Doctors for :
attending the same .
5. Whether he/she will attend the Conference at his/her own cost
of the delegate of the University by availing TA/DA from them or at
Govt. cost.
6. Whether he/she will attend the conference in question by availing
E.L. due him or will attend the same by availing Spl.C.L.to be
Granted by Govt. .
7. If she/he intends to attend the conference by availing Spl.C.L.the
the total number during the calendar year period this should be indicated
With details period and purpose.
8. Whether he/she has submitted Govt. any paper to be read in the Conference
and if so the title of the paper and letter of its acceptance.
9. Whether he/she has attended any other conference during
during the year prior to this.
10. The benefit will derive on attending the Conference in question:
11. Now the work of the Doctor concerned will be managed in the
Absence, copy of list of duty arrangement may be furnished.
12. The proposal should preferable reach one month ahead from the
date of commencement of the Conference in question .
13. It is desirable to depute more than one Doctor from a particular department
and if so whether normal working of the Deptt will not be hampered
in any way .

Signature of the applicant

Designation _____

Date _____