OFFICE OF THE DEAN & PRINCIPAL,
VEER SURENDRA SAI INSTITUTE OF MEDICAL SCIENCES & RESEARCH, BURLA
DIST. SAMBALPUR (ODISHA)PIN-768017.
Ph. No.0663-2430768, FAX-0663-2430767
Email:vssmcburlaorissa@gmail.com; Website: www.vimsar.ac.in

TENDER CALL NOTICE NO. 7960 /VIMSAR Burla Dated the 04/11/2025

TENDER CALL NOTICE

Sealed tenders are invited from Reputed Suppliers / Subscription Agencies for supply of Medical Journals for the Central Library, VIMSAR, Burla as per the schedule dates given below. The details of Terms & Condition and other qualifying criteria etc. are available in the college website www.vimsar.ac.in and Sambalpur District website www.sambalpur.nic.in

Date of availability of the tender documents on website:	**10.11.2025**
Last Date of Receipt of Tender:	**01.12.2025 at 5.00 PM**
Opening of Tender:	**03.12.2025 at 12.30 PM.**

4.11.2025

Dean & Principal,
VIMSAR , Burla -768017

Dean & Principal
VSS Medical College, Burla
Sambalpur Odisha - 768017 4-11-2025

TERMS & CONDITIONS FOR SUBSCRIPTION OF MEDICAL JOURNALS FOR THE YEAR 2026 FOR THE CENTRAL LIBRARY, VIMSAR, BURLA.

1. Tender are invited in Two bid system i.e. Technical Bid & Financial Bid. The Technical Bids must be submitted along with all required documents and Bank Drafts towards the Cost of Tender Paper and E.M.D. and the Financial Bids must be consisting of flat discount offer on the publisher price for the complete order, journal-wise discount will not be accepted. The Technical Bid & Price Bid must be sealed separately in individual cover and both the covers of bids are to be packed and sealed and submitted in a single cover. Both the covers of the bids must be marked as Technical Bid and Financial Bid and the containing Cover of both the bids should be superscribed as **TENDER FOR SUBSCRIPTION OF JOURNALS FOR THE YEAR 2026** on the top and submitted to the Dean & Principal, VIMSAR, Burla-768017, Odisha by Speed Post/Regd.Post/ Courier only latest by **01.12.2025** at **5.00 PM**. All the attached documents should be having page number and signature of the bidder with seal.
2. The bidder/Company must be a registered firm in India and continuing the business for the last 20 Years or more and must be a member of FBPAI continuously for last 15 years or more.
3. Bidder/Company must be having Authorization Certificate from the Publishers like Thieme, Sage, John Wiley, Taylor & Francis, BMJ, Cambridge University Press, JAMA, Annual Reviews, Wolters Kluwer etc. for the year 2026. In case of submitting fake certificate, the EMD will be forfeited. Authentication of authorization certificate may be verified by the Authority of Veer Surendra Sai Institute of Medical Sciences & Research Burla if required.
4. The DD of Rs.2000/- (Non-Refundable) towards the cost of Tender Paper and Rs.2,00,000/-towards E.M.D. drawn in favour of Dean & Principal, VIMSAR , Burla must be attached with the Technical Bid. The EMD of the non- qualifying firms will be refunded after finalization of the Tender process.
5. The tenders will be opened on **03.12.2025** at **12.30 PM** in presence of the tenderer or their authorized representatives. In case, the bidder or their authorized representatives do not turn-up at the time of opening of the tenders, it will not be bar for the authority to open the tender.
6. Complaints or objection against any of the firm/firms may be brought to the notice of the undersigned by the participating bidders only with valid documentary proof duly attested by concerned authority within 07 days from the date of opening of the technical bid. No complaints against any of the firm will be entertained after 07 days.
7. The Firm/Company must not have been black listed or debarred by any State Government/Central Government/ PSU or Court of Law during last 3 years. An affidavit to that effect must be submitted with the Technical Bid in non-judicial stamp paper.
8. The bidder must have an Annual Turnover of minimum Rs. 25.00 Crores or more during last 3 financial years (CA Certificate to be enclosed).
9. The bidder must have continuously executed minimum 5 orders worth Rs. 1 Crores and above during the last 05 years for journals-print journals/online journals/online database from a single institution/group of institution under the same management Documentary proof to be submitted.
10. The bidder must be having technical capability for developing Webpage to ensure that all online journals free with print subscription are accessed using this Portal. The bidder should submit details/sample of minimum 5 such library portal / Web Page developed along with Technical Bid.
11. The Company should have a permission letter from the Reserve Bank of India to open foreign currency bank account for the year 2026 to deal with foreign journal subscription. A valid copy of permission letter of RBI must be attached with the Technical Bid.
12. Xerox copy of the Membership Certificates of Federation of Publishers and Booksellers Association of India (FPBAI) must be attached.

4-11-025
Librarian,
VIMSAR,Burla
Central Library
VSS Medical College, Burla
Sambalpur, Odisha - 768017

4/11/25
Chairman,
Library Committee,VIMSAR,Burla
Library Committee
VSS Medical College, Burla
Sambalpur, Odisha-768017

4-11-2025
Dean & Principal
VIMSAR,Burla
VSS Medical College, Burla
Sambalpur, Odisha

13. The Price Bid of the technically qualified firms will only be opened.
14. Copy of PAN Card to be attached.
15. Copy of GST Certificate to be attached
16. Income Tax Return copies for last 03 years to be attached.
17. Copies of Appreciation Letters from client organizations to be enclosed.
18. The Tender is valid for 03 (Three) years subject to satisfactory execution of supply.
19. The terms and conditions laid down herein are firm and final. Any additional conditions for supply of journals imposed by the bidder will not be accepted at any cost. The selection will be made on the basis of highest flat discount on complete order.
20. Legal Dispute if any is subject to Sambalpur Jurisdiction.
21. The authority reserves the right to accept or reject full or partial of this tender at his discretion.

General Conditions for supply of journals

1. **Prices: The** vendor is to give an undertaking that the price will be charged in INR according to the Publisher prices applicable for India or any other special reduced prices applicable for developing countries.
2. **Payment** – The supplier shall remit the cost of journals to the Publisher using their own funds and submit the Invoice along with the Remittance proof and Publisher price proof to claim the amount from **Veer Surendra Sai Institute of Medical Sciences and Research, Burla.** The bank conversion rate will be charged in the bills for foreign journals. (Proof to be attached) with bill/invoices.
3. **Bank Guarantee** – The supplier has to deposit 100% of the total value of invoice in the form of Bank Guarantee valid for a period of 02(two) year.
4. **Delivery commencement:** The supplier should inform the time required for commencement of delivery of journals from the date of order.
5. **Delivery Mode:** All the journals must be delivered by speed post/courier at Central Library, **Veer Surendra Sai Institute of Medical Sciences and Research, Burla**
6. **Agreement:** The Supplier has to sign an Agreement with **Veer Surendra Sai Institute of Medical Sciences and Research, Burla** against the Subscription order to abide with the terms and conditions and to refund the cost of missing issues or off print volumes.
7. **Claim Settlement Period /Pro rata Refund** : All the Supplies of the Journals must be completed by the end of June of succeeding years.
8. **Refund against missing issues of Journals** : The Supplier must provide pro-rata refund against the missing issues of journals "outstanding" as on 30th of June.
9. **Free Online Access** :The online web-link for journals having free online access given by the publishers against subscription of print version must be provided by the Supplier .
10. **Supplementary Bills along with Price Proof :** All Supplementary Bills must be raised within 90 days from the date of order along with Publisher Price Proof applicable for the Year.
11. **Existing Customer List :** The Supplier should enclose a List of colleges, Universities, Govt. Institutions or other customers of National repute served during last three years along with performance reports of the client organization
12. **Discount Offered:** The Supplier should quote Discount offered in INR on complete order. Discount on individual /selected Journals will not be entertained.
13. **Publisher Price Proof for the Year 2026** : The Supplier must submit 2026 Publisher Price Proof along with the Invoice .
14. **Government Taxes :** Any Government Taxes applicable including GST shall be applicable as per Government Guidelines with documentary proof.

4.11.2025
I/c Librarian
VIMSAR, Burla
Librarian
Central Library
VSS Medical College, Burla
Sambalpur, Odisha - 768017

4/11/25
Chairman,
Lib. Committee,VIMSAR, Burla.
Chairman
Library Committee
VSS Medical College, Burla
Sambalpur, Odisha-768017

4.11.2025
Dean & Principal,
VIMSAR, Burla.
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TECHNICAL BID CHECK LIST FOR JOURNALS

1. Tender Reference No._____ & Date _____
2. Name of the Firm/Vendor/Company/Publisher:
3. Address with Tel. Ph., Mob, email and website etc:

Sl. No.	Requirements	Documents Enclosed		Page No.
		YES	NO	
1	Copy of Registration certificate of the firm / Company ROC / Certificate of Incorporation (COI)			
2	Proof of FPBAI Membership			
3	Authorization from the Foreign Publishers			
4	Service Experience Certificate for minimum 15 years			
5	Copy of Purchase Orders as desired in T&C			
6	Copy of Appreciation letters from client organization			
7	Data on Technical capacity for web based development and services as in T&C			
8	Copy of the Permission letter of the Reserve Bank of India to deal with the foreign journals subscription .			
9	Copy of Balance Sheet of last 03 Financial years			
10	Income Tax Return Copy for last 03 years			
11	List of customers in last 03 years			
12	Copy of purchase orders during last 03 years			
13.	Copy of GST Registration Certificate			
14	Details of DD with signature on the reverse.			
	E.M.D (Rs.2,00,000/-).- Bank Name/DD No. & Date			
	Cost of Tender Paper(Rs.2000/-)- Bank Name/DD No. & Date			
15	Copy of Affidavit for not been blacklisted			

Place :

Signature with Seal of the Bidder

Date :

DECLARATION/UNDERTAKING

1/We _____

M/s.(Name of the subscription agency//vendor//supplier) hereby Solemnly declare that the facts furnished by us and documents attached with the Tender are correct and authenticate. We do hereby agreed upon to abide all the terms and conditions mentioned above in the Tender. If any of the facts in the Tender found to be deceptive or counterfeited then our Tender may be rejected.

Signature of the Publisher/Supplier/Agency (with seal)

Librarian,
VIMSAR,Burla

Chairman,
Library Committee,VIMSAR,Burla

Dean & Principal
VIMSAR,Burla

Librarian
Central Library
VSS Medical College, Burla
Sambalpur, Odisha - 768017

Chairman
Library Committee
VSS Medical College, Burla
Sambalpur, Odisha-768017

Dean & Principal
VSS Medical College, Burla
Sambalpur, Odisha - 768017

PROFORMA FOR FINANCIAL BID

1. Tender Reference No._____ & Date _____

2. Name of the Firm/Vendor/Company/Publisher:

3. Address with Tel. Ph., Mob, Email and Website etc.:

PROFORMA FOR FINANCIAL BID

Description of Journal	Flat % of discount Offered	Remarks
Print International and National Medical Journal published in 2026		

Signature and seal of the
Bidder/Firm/Publisher/ Company

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VIMSAR,Burla
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