

OFFICE OF THE DIRECTOR,
VEER SURENDRA SAI INSTITUTE OF MEDICAL SCIENCES & RESEARCH, BURLA
DIST. SAMBALPUR (ODISHA) PIN-768017.

Email: director@vimsar.ac.in; Website: www.vimsar.ac.in

No. 1010 /VIMSAR,

Burla

Dated the 20/2/2020

To

The Deputy Director,
I & P R Department, Odisha,
Bhubaneswar.

Sub:- Publication of Tender.

Sir,

You are requested to kindly publish the attached Tender in one Oriya and One English Daily on 21.02.2020 for wide circulation. The publishing agency may be instructed to send a copy of the News Paper to the office of the undersigned for needful.

An early step for publication of the tender is requested.

Yours faithfully,



Director,
VIMSAR, Burla.



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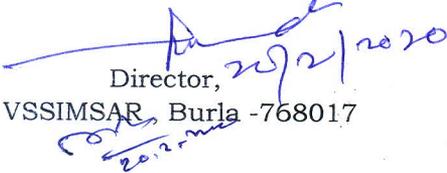
Email: director@vimsar.ac.in; Website: www.vimsar.ac.in

TENDER CALL NOTICE NO. 1009 /VIMSAR Burla Dated the 20/2/2020

SHORT TENDERCALL NOTICE

Sealed tenders are invited from Reputed Suppliers / Subscription Agencies for supply of Medical Books for the Central Library, VSSIMSAR, Burla as per the schedule dates given below. The details of Terms & Condition and other qualifying criteria etc are available in the college website www.vimsar.ac.in and Sambalpur District website www.sambalpur.nic.in

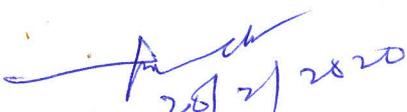
Date of availability of the tender documents on website: 21.02.2020
Last Date of Receipt of Tender: 04.03.2020 up to 4.00 PM
Opening of Tender: 06.03.2020 at 3.30 PM


Director,
VSSIMSAR, Burla -768017

DIRECTOR
VIMSAR, Burla

TERMS & CONDITION FOR SUPPLY OF MEDICAL BOOKS TO CENTRAL LIBRARY,
VIMSAR, BURLA

1. Reputed Book Publishers/Suppliers having experience in supplying medical books can participate in this tender process.
2. Tender Document costing Rs.1000/-(Non-Refundable) can be purchased by submitting D.D in favour of the **Director, VIMSAR**, Medical College, Burla on any working day from 21.02.2020 to 04.03.2020.
3. The Tenderers should submit their tenders in a sealed cover , addressed to the **Director, VIMSAR , Burla -768017 ,Odisha** and the corresponding postal address of the tenders should also be mentioned on the cover of the sealed tender. The tender must enclose the copy of money receipt in support of purchase of tender paper or a Bank Draft of Rs.1000.00 when the tender form would be downloaded from the website as the case may be . The DD is to drawn in favour of **Director, VIMSAR Medical College, Burla** within the stipulated date & time .The sealed tender will be received by the undersigned on or before 04.03.2020 at 04.00 PM and will be opened who should be present at the place as per scheduled date & time. If the tenderers or their authorized representatives fail to turn-up at the time of opening of the tenders, it will not be bar for the authority to open the tender, Tender received beyond the scheduled date & time will not be taken into consideration and will be rejected any deviation in the scheduled date of opening of the tender will be intimated to the tenderers through their postal address given by them on the cover of the sealed tender.
4. The tenderers should furnish the Xerox copy of PAN Card along with their tenders .
5. Delivery of Books should be at the Central Library, VIMSAR, Burla, within the stipulated time.
6. The tenderers should supply of Medical Books from the date of purchase order. Order for supply of books will be placed time to time as per requirement of students and doctors. Order placed for supply of books will be decided by the authority/authorized committee.
7. Tender valid for one year.
8. No advance payment will be made for supply of books
9. Payment of Cost of Books will be made only after full receipt of books as per order verification of price and edition of the books received with the publisher's prevailing price and edition.
10. The communication and documents are to be clearly written in English and the discounted rates mentioned by the bidder should be clearly visible. On the top of the sealed cover it should be super scribed as "TENDER FOR BOOK, VIMSAR MEDICAL COLLEGE, BURLA, CENTRAL LIBRARY FOR THE FY 2019-2020" .
11. The payment of the cost of foreign edited /published books will be made of the basis of exchange rate as declared by the Government of India whichever will be less as on the date of supply of books to the library in INR .The Certificate in support of exchange rate must be enclosed with each bill.
12. If the information or document furnished by the tenderer with the tender paper is found to be misleading, haphazard of incorrect at any stage, the tender will be cancelled.
13. The sealed supplier will sign as agreement in non-judicial stamp paper with the **Director, VIMSAR Medical College, Burla** for acceptance of terms & conditions.
14. The tenderer selected for supply of books must supply all required /order placed books (available in India), otherwise the supplier will be blacklisted.
15. The authority/Committee reserves the right to accept in full or part or reject any or all the tenders without assigning any reasons thereof. The authority/Committee is not


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DIRECTOR
VIMSAR

- bound to accept the lowest rates of tenders. The technical aspects will be taken in to consideration.
16. Books supplied should be in original print and of latest edition .If there in anticipation of release of new edition within the current year, the supplier should intimate the authority regarding this instead of supplying the available edition & will undertake to supply as soon as the same will be made available on or before 31.03.2020.
 17. The tenderer shall furnish the following documents along with the tender which are to be reflected in the forwarding letter.
 - I. The Demand Draft towards the cost of the tender paper to be submitted in technical bid .
 - II. Photocopy of the PAN Card .
 - III. Declaration of discount on Medical Books and undertaking for total supply in time .
 - IV. Photocopy of previous purchase orders from Government Medical College of Odisha if any .
 - V. The Bidder should submit EMD amounting to Rs.25,000/- for Books in shape of D.D payable at Burla pledged in favour of the "Dean & Principal , VIMSAR Medical college ,Burla"
 - VI. GST Registration Certificate.
 - VII. Income Tax return for last 2 years with PAN Card .
 - VIII. Company to be in existence for last 10 years .Registration Certificate must be submitted as proof.
 - IX. A Member of Goods Offices Committee /The Federation of Publishers & Booksellers Association of India for last 10 Years (Proof Enclosed)
 - X. The Company should have a minimum turnover 50 lakhs per annum .Balance sheet must be submitted as proof for last 3 years.
 - XI. In case of books, the company should have supplied to any Medical colleges/Medical Institutions, worth Rs 10 Lakh per year. Order copies and money receipt should be attached as proof.
 - XII. The company Executive should visit to reconcile supply status at least once in a month.
 - XIII. The Company should have an internet. Web based facility where supply, claim & delivery status can be viewed online. If Yes, at least 5 working examples in a CD to be submitted.
 18. The EMD of successful bidder will be refunded after one year of successful completion of procurement work. However, the EMD of unsuccessful bidders would be returned back soon after the completion of tender process.
 19. The supplier of books will have to certify on the face of bill regarding supply of latest edition books and correct publisher's price. The authority reserves the right to ask the supplier to provide authentic proof in the regard.
 20. The bidders there who have black listed by any of the organization /Purchaser/Publisher then their bids/offers will not be entertained and be rejected.
 21. The authority will carry no responsibility for receipt of the tender paper beyond the stipulated last date for submission due to postal delay.
 22. All the documents are to be kept in a sealed envelope marked 'Envelope A' The EMD amount is not to be disclosed and the DD in this regard is to be enclosed in a separate sealed envelope and kept inside Envelope A .The Price bid document is to be kept in another sealed envelope marked as 'Envelope B' .Both envelope A & envelope B are to be kept in another sealed envelope marked as 'Envelope C' .The Envelope C is to be super scripted as "TENDER FOR BOOKS ,VIMSAR MEDICAL COLLEGE LIBRARY FOR THE FY 2019-2020.
 23. All dispute is subject to Sambalpur Jurisdiction.


27/2/2020
DIRECTOR
VIMSAR, Burla

TECHNICAL BID CHECK LIST FOR BOOKS

1. Tender Reference No. 1009 & Date 20/2/2020
2. Name of the Firm/Vendor/Company/Publisher:
3. Address with Tel. Ph., Mob, email and website etc

Sl. No,	Requirement	Documents Enclosed	Page Nos.
1.	Proof of GOC Registration		
2.	Details of EMD with signature on the reverse.		
	E.M.D.- Bank Name/DD NO/& DATE		
	Cost of Tender Paper- Bank Name/DD NO/& DATE		
3.	Proof of existing of the Company		
4	List of customers in last 2 years		
5	I.T. Returns Copy for last 2 years		
6	Copy of PAN card		
6.	GST Registration		

Signature with Seal of the Firm


20/2/2020
DIRECTOR
VIMSAR, Burla