

OFFICE OF THE DEAN & PRINCIPAL,
VEER SURENDRA SAI INSTITUTE OF MEDICAL SCIENCES & RESEARCH, BURLA
DIST. SAMBALPUR (ODISHA) PIN-768017.
Ph. No.0663-2430768, FAX-0663-2430767
Email:vssmcburlaorissa@gmail.com; Website: www.vimsar.ac.in

TENDER CALL NOTICE NO. 26 /VIMSAR Burla Dated the 22-01-2020

SHORT TENDERCALL NOTICE

Sealed tenders are invited from Reputed Suppliers / Subscription Agencies for supply of Medical Books and Medical Journals for the Central Library, VSSIMSAR, Burla as per the schedule dates given below. The details of Terms & Condition and other qualifying criteria etc are available in the college website www.vimsar.ac.in and Sambalpur District website www.sambalpur.nic.in

Date of availability of the tender documents on website: 22.01.2020
Last Date of Receipt of Tender: 11.02.2020 up to 1.00 PM
Opening of Tender: 11.02.2020 at 3.30 PM


Director
VSSIMSAR, Burla 768017
DIRECTOR
VIMSAR, Burla

TERMS & CONDITION FOR SUPPLY OF MEDICAL BOOKS TO CENTRAL LIBRARY,
VIMSAR, BURLA

1. The Tender must be quoted in Two bid system i.e. Technical Bid & Price Bid. The Technical Bids must be submitted along with all requisite documents and Bank Drafts towards the Cost of Tender Paper Rs.1000/- (Non refundable) and E.M.D. of Rs.50,000/- and the Financial Bids must be consisting of Flat Discount offer on Publishers Price in INR. The Technical Bid & Price must be sealed separately in individual cover and both the covers of bids are to be packed, sealed and submitted in a **Single Cover**. The covers of the bids must be marked as **Technical Bid and Price Bid** and the containing Cover of both the bids should be superscribed as **TENDER FOR PURCHASE OF BOOKS** on the top and submitted to the Dean & Principal, VSSIMSAR, Burla 768017, Odisha by Speed Post/ Regd. Post/Courier only. All the papers in the Tender must be page numbered and signed by the authorized signatory.
2. The Price bids of the firms who will qualify in Technical Bids will only be opened.
3. Book Publishers / Suppliers must have been registered member of GOC and must have been in existence for 10 years and more can only participate.
4. The firm must have executed supply of Books for Rs.10.0 Lakh and above to medical colleges during last 3 years.
5. The sealed tender will be received by the undersigned **on or before 11.02.2020 up to 1.00PM by Speed Post/Registered Post/Courier service only and will be opened on 11.02.2020 at 3.30 PM** in presence of the tenderer or their authorized representatives. If the tenderer or their authorized representatives fail to turn-up at the time of opening of the tenders, it will not be bar for the authority to open the tender.
6. Tender received beyond the scheduled date and time will not be taken into consideration. Any change in the scheduled date of opening of the tender will be intimated to the tenderer through their postal address/Phone/Email given by them on the cover of the sealed tender.
7. The tenderer should furnish the Xerox copy of PAN Card and GST Registration Certificate along with Technical Bid.
8. Percentage of flat discount on the publisher's price of Medical Books should be quoted very clearly in Indian Rupee in Price Bid.
9. Delivery of books & Journals be at the central library of VSSIMSAR, Burla.
10. Books supplied should be in original print and of latest edition. The Books must be supplied within 1 month from the date of issue of Purchase order. In case of any delay in supply due to any reasonable ground the matter will be decided by the Authorized Committee/ Dean & Principal as suitable.
11. No advance payment will be made for supply of books.
12. Payment of the cost of books will be made only after full receipt of books as per order, verification of price and editions etc of the books received with the publisher's prevailing price and editions. The book/s expected to be published within 6 months should not be supplied and if supplied that may be replaced with new edition.
13. The supplier of books will have to certify on the face of bill regarding supply of latest edition books and correct publisher's price. The authority reserves the right to ask the supplier to provide authentic proof in the regard.
14. The payment of the cost of foreign edited / published books will be made in INR on the basis of exchange rate as declared by the appropriate authority or on the basis of rate for library purchase as declared by Government of India whichever will be as on the date of supply of books to the Library in INR. The certificate in support of exchange rate must be enclosed with each bill.
15. The Tender is valid for 03 (Three) Years subject to satisfactory supply.
16. The authority reserves the right to accept or reject full or partial of this tender at his discretion.
17. Legal dispute if any will be subject to Sambalpur Jurisdiction.


22/2/20
DIRECTOR
VIMSAR, Burla

TECHNICAL BID CHECK LIST FOR BOOKS

1. Tender Reference No. _____ & Date _____
2. Name of the Firm/Vendor/Company/Publisher:
3. Address with Tel. Ph., Mob, email and website etc

Sl. No,	Requirement	Documents Enclosed	Page Nos.
1.	Proof of GOC Registration		
2.	Details of EMD with signature on the reverse.		
	E.M.D.- Bank Name/DD NO/& DATE		
	Cost of Tender Paper- Bank Name/DD NO/& DATE		
3.	Proof of existing of the Company		
4	List of customers in last 2 years		
5	I.T. Returns Copy for last 2 years		
6	Copy of PAN card		
6.	GST Registration		

Signature with Seal of the Firm


22/11/20
DIRECTOR
VIMSAR, Burla

General Conditions for supply of journals

1. **Prices** :The vendor is to give an undertaking that the price will be charging according to the Publisher prices applicable for India any other special reduced prices, applicable for developing countries in INR.
2. **Payment** – The supplier shall remit the ordered journals to the Publisher using their own funds and submit the Invoice along with the Remittance proof and Publisher price proof to claim the amount from **Veer Surendra Sai Institute of Medical Sciences and Research, Burla**. The conversion rate charged in the bills must be as per the Govt. of India or appropriate authority for foreign journals. (Proof to be attached) with bill/invoices.
3. **Bank Guarantee** – The supplier has to deposit 10% of the total ordered value in the form of Bank Guarantee valid for a period of 1½ year.
4. **Delivery commencement**: The supplier should inform the time required for commencement of delivery of journals from the date of order
5. **Delivery Mode**: All the journals must be hand delivered/couriered by the Supplier at **Veer Surendra Sai Institute of Medical Sciences and Research, Burla**
6. **Agreement**: The Supplier must be willing to sign an Agreement with at **Veer Surendra Sai Institute of Medical Sciences and Research, Burla** against the Subscription order .
7. **Claim Settlement Period / Prorata Refund** : All the Supplies of the Journals must be completed by End of June of the subsequent Year .This means that the 2020 Journals supply must be completed by _____
8. **Refund against missing issues of Journals** : The Supplier must provide pro-rata refund against the missing issues of journals “ outstanding “ as on 30th June, 2021.
9. **Free Online Access** :The online facility for journals having free online Access on Print Subscription rate must be provided by the Supplier .
10. **Supplementary Bills along with Price Proof** : All Supplementary Bills must be raised within 90 days from the date of order. All supplementary Bills should be submitted along with Publisher Price Proof applicable for the Year .
11. **Existing Customer List** : The Supplier should enclose List of colleges , Universities , Govt Institutions served by the Supplier for Journal Subscription Services or other customers of National repute.
12. **Discount Offered** : The Supplier should quote Discount offered in INR on complete order. Discount on individual /selected Journals will not be entertained .
13. **Publisher Price Proof for the Year 2020** : The Supplier must submit 2019 Publisher Price Proof along with the Invoice .
14. **Refund for late Publication /Ceased Publication** : In case if the Supplier is not in a position to place the order for any journal ordered by **Veer Surendra Sai Institute of Medical Sciences and Research,Burla** or in case of Journal not being published for the Year 2019, the advance collected by the Supplier must be refunded within 60 days from the date of receiving advance payment at **Veer Surendra Sai Institute of Medical Sciences and Research, Burla**
15. **Government Taxes** : Any Government Taxes applicable including GST shall be applicable as per Government Guidelines with documentary proof..

Convener, Library Committee
VIMSAR, Burla,.


22/9/20
Director,
VIMSAR, Burla
DIRECTOR
VIMSAR, Burla

TERMS & CONDITION FOR SUPPLY OF JOURNALS FOR THE YEAR 2020 TO CENTRAL LIBRARY,

VIMSAR, BURLA

1. The Tender must be quoted in Two bid system i.e. Technical Bid & Price Bid. The Technical Bids must be submitted along with all requisite documents and Bank Drafts towards the Cost of Tender Paper and E.M.D. and the **Financial Bids** must be consisting of Flat Discount offer on Publishers Price. The **Technical Bid & Price Bid** must be sealed separately in individual cover and both the covers of bids are to be packed, sealed and submitted in a single cover. The cover of the bids must be marked as Technical Bid and Price Bid and the containing Cover of both the bids should be superscribed as **TENDER FOR SUBSCRIPTION OF JOURNALS FOR 2020** on the top and submitted to the Dean & Principal, VSSIMSAR , Burla - 768017, Odisha by Speed Post/Regd.Post/Courier only latest by **11.02.2020 at 1.00 PM**. All the pages of the Tender Papers must be numbered, signed with seal of the firm/company.
2. The Company must be a registered firm in India and in business for the last 10 Years or more as GOC member and member of FBPAI.
3. The Company should be having Authorization from Reputed Foreign Publishers for dealing with foreign publications.
4. The DD of Rs.2000/- towards the cost of Tender Paper and Rs.1,00,000/-towards E.M.D. drawn in favour of Dean & Principal, VSSIMSAR , Burla must be attached with the Bid drawn in favour of Dean & Principal, VSSIMSAR,Burla.The EMD of the non qualifying firms will be refunded immediately after finalization of the Tender process. However, the EMD of the selected firm will be refunded only after receipt of remittance proof and Bank Guarantee. The sealed tender will be received by the undersigned on or before **11.02.2020 up to 1.00 PM**. The tenders will be opened at 3.30 pm on 11.02.2020 at 3.30. pm in presence of the tenderer or their authorized representatives who may be present at the place as per scheduled date and time. If the tenderer or their authorized representatives to turn-up at the time of opening of the tenders, it will not be bar for the authority to open the tender.
5. The Company must have an Annual Turnover of minimum Rs. 20.00 Crores or more during last 3 Financial years (Balance Sheet to be enclosed).
6. The Company must have executed minimum 2 order of Rs. 1 Crores or above and 10 orders of Rs.50,0 lakhs and above from One institution or multiple institutions under a single ownership/ management. Documentary proof to be submitted.
7. The company must have technical capability of developing Webpage to ensure that all Free online journals are accessed using this Portal. The company should submit details /sample of minimum 5 such library portal / Web Page developed along with Tender reply.
8. The company must have a well established team of technical people to provide support for online activation of journals. The company should be in position to ensure that the required support for online access is provided within 2 Working days in case if a problem is being faced in accessing online Journals.
9. The Company should submit a Xerox copy of the letter of the Reserve Bank of India permitting you to deal with the foreign journals subscription
10. Xerox copy of the Membership Certificates of GOC, FPBAI & State Book Sellers must be attached.
11. The Price Bid of the Firm qualifying in evaluation of Technical Bid will only be opened.
12. Copy of PAN CARD to be attached.
13. Copy of GST Certificate to be attached
14. Income Tax Return copy for last 3 years to be attached
15. Copies of Appreciation Letters and Letters of Good Supply from Customers to be enclosed.
16. The Tender is valid for 3 (Three) years subject to satisfactory supply of medical journals.
17. Legal Dispute if any is subject to Sambalpur Jurisdiction.
18. The authority reserves the right to accept or reject full or partial of this tender at his discretion.


21/1/20
DIRECTOR
VIMSAR Burla

TECHNICAL BID CHECK LIST FOR JOURNALS

1. Tender Reference No. _____ & Date _____
2. Name of the Firm/Vendor/Company/Publisher:
3. Address with Tel. Ph., Mob, email and website etc:

Sl. No.	Requirement	Documents Enclosed	Page No.
1	Proof of GOC membership		
2	Proof of FPBAI Membership		
3	Proof of Sate Publishers Association membership		
5	Authorization from the Foreign Publishers		
6	Service Experience Certificate for minimum 10 years		
7	Copy of Purchase Orders as desired in T&C		
8	Data on Technical capacity for web based development and services as in T&C		
9	Xerox copy of the letter of the Reserve Bank of India permitting to deal with the foreign journals subscription		
10	Copy of Balance Sheet		
11	Income Tax Return Copy for last 3 years		
12	List of customers in last 2 years		
13	Copy of purchase orders		
14.	GST Registration		
15	Details of EMD with signature on the reverse.		
	E.M.D.- Bank Name/DD NO/& DATE		
	Cost of Tender Paper- Bank Name/DD NO/& DATE		
16	Copy of Appreciation letters		

Signature with Seal of the Firm


22/1/2020
DIRECTOR
VIMSAR, Burla