



OFFICE OF THE DEAN & PRINCIPAL,
VEER SURENDRA SAI INSTITUTE OF MEDICAL SCIENCES & RESEARCH, BURLA
DIST. SAMBALPUR (ODISHA) PIN-768017.
Ph. No.0663-2430768: FAX-06632430767
Email:vssmcburlaorissa@gmail.com; Website: www.vimsar.ac.in

TERMS AND CONDITIONS OF THE TENDER CALL NOTICE

1. The tenderer should be a Registered Firm under GST.
2. The rates should be inclusive of all taxes except GST. The GST charges should be clearly mentioned.
3. The delivery & installation the system should be made in this Institution in good condition.
4. Any conditional Tender will not be accepted.
5. No advance payment will be made against execution of order. Payment will be released only after successful supply & satisfactory certification.
6. The rates should be valid for one year from the date of approval..
7. Original documents may be produced for verification if asked for.
8. If any information/documents furnished by the tenderers with the tender papers are found to be misleading or in correct, at any stage their tenders will be cancelled.
9. The Brand name of the items must be indicated in the tender. The selection may also be made by verification of samples. The tenderers will produce samples if asked for.
10. The products must be of good quality and also ISI/CE/BIS/ISO certified.
11. The selected firm is to enroll all the staffs of this Institution through Adhar Card Biometric System. The installation sites for Biometric will be intimated later on. The minimum requirement of the system is around 20 which may increase based on the decision of the Committee.
12. The selected firm has to make monthly visit regularly irrespective of status of the Bio Metric System. The firm has to mention the warranty period not less than two years.
13. The successful bidder have to deposit a sum of Rs.70,000/-(Rupees seventy thousand) only towards security deposit.
14. The Income Tax returns of last two financial years to be submitted with the tender documents.
15. The firm has to quote the CMC amount of the systems in their quoted rates separately.
16. One agreement is to be made with the selected firm for installation & subsequent maintenance of the system.
17. The tenders should be furnished in time with sealed cover duly super scribed as
"TENDER FOR SUPPLY & INSTALLATION OF ADHAR BASED BIOMETRIC SYSTEM AND DUE DATE IS DT. 27-12-2019 UP TO 4.00 P.M.."
18. The tenders will be received up to 4.00 P.M. of dt.27-12-2019 through Regd.Post/Speed Post/Courier only to the office of the undersigned. The tenders received beyond the scheduled date & time will not be entertained. The postal/courier delay is the responsibility of the tenderers. The tenders will be opened on dt. 27-12-2019 by a Committee at 4.30 PM. The tenderer may attend while opening the tenders.


Dean & Principal,
Medical College,
Burla, Sambalpur



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19. The following documents will be enclosed in their tender paper.
- (i) Attested copies of GST Registration Certificate.
 - (ii) Photo copy of the PAN Card.
 - (iii) Rs.30,000/-in shape of NSC/Bank Draft/FDR duly pledged in favour of the undersigned should be deposited as EMD which will be refunded back after selection of the firms.
 - (iv) The authorization letter of the Principal Firm should be enclosed in the Tender with due attested, if the firm is an authorized dealer.
 - (v) The Original Money Receipt to be enclosed in the tender if deposited in the Accounts Section of this College for purchase.
 - (vi) An undertaking regarding "The quoted rates are not more than the prevailing market price" and will be valid for one year.
 - (vii) Catalogues of the items.
 - (viii) The required documents like ISO/BIS/CE/ISI certificates of the concerned manufacturers should be enclosed in the tender for selection of the quality items.
 - (ix) The documents regarding installation of instruments at other Institution.

The undersigned/committee reserves the full right to accept in full or part or reject any or all the tenders without assigning any reasons thereof. The selection will be made on quality basis wherever necessary.

Dean & Principal,

 VSS Inst. of Med. Sc. & Research ,Burla